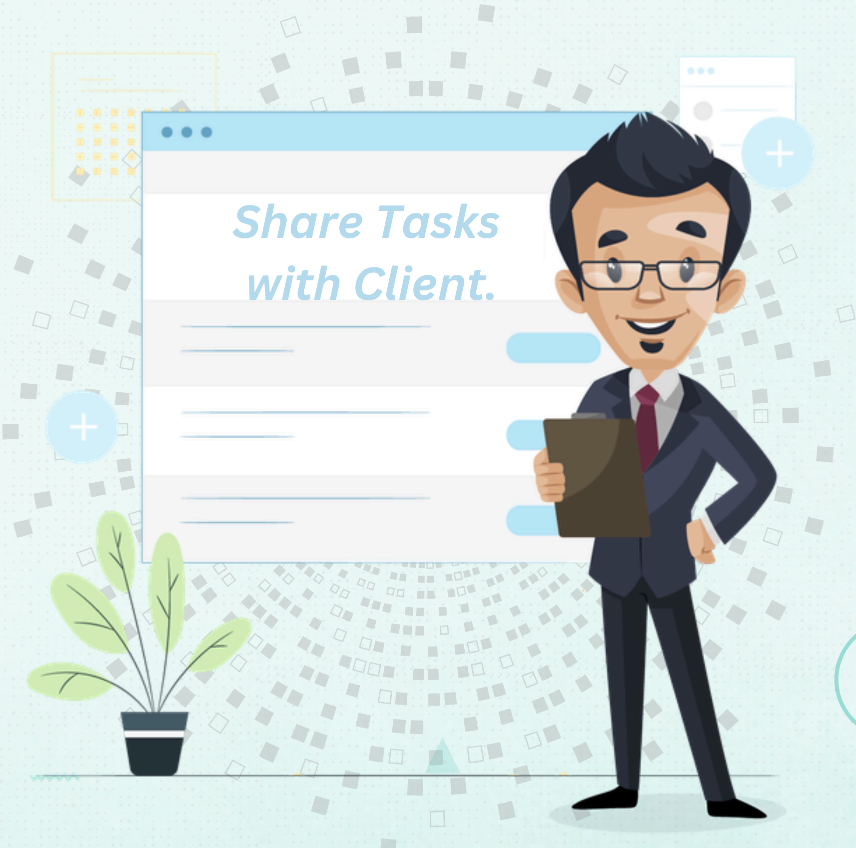
Share Tasks With Clients

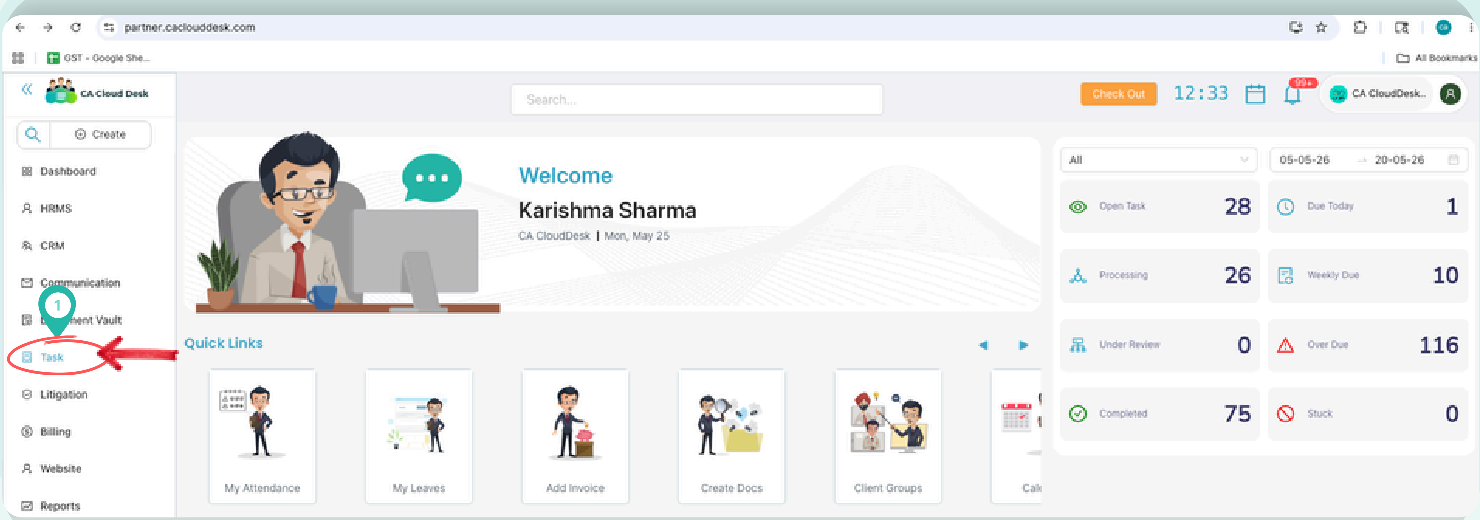
CA CloudDesk



CA CloudDesk

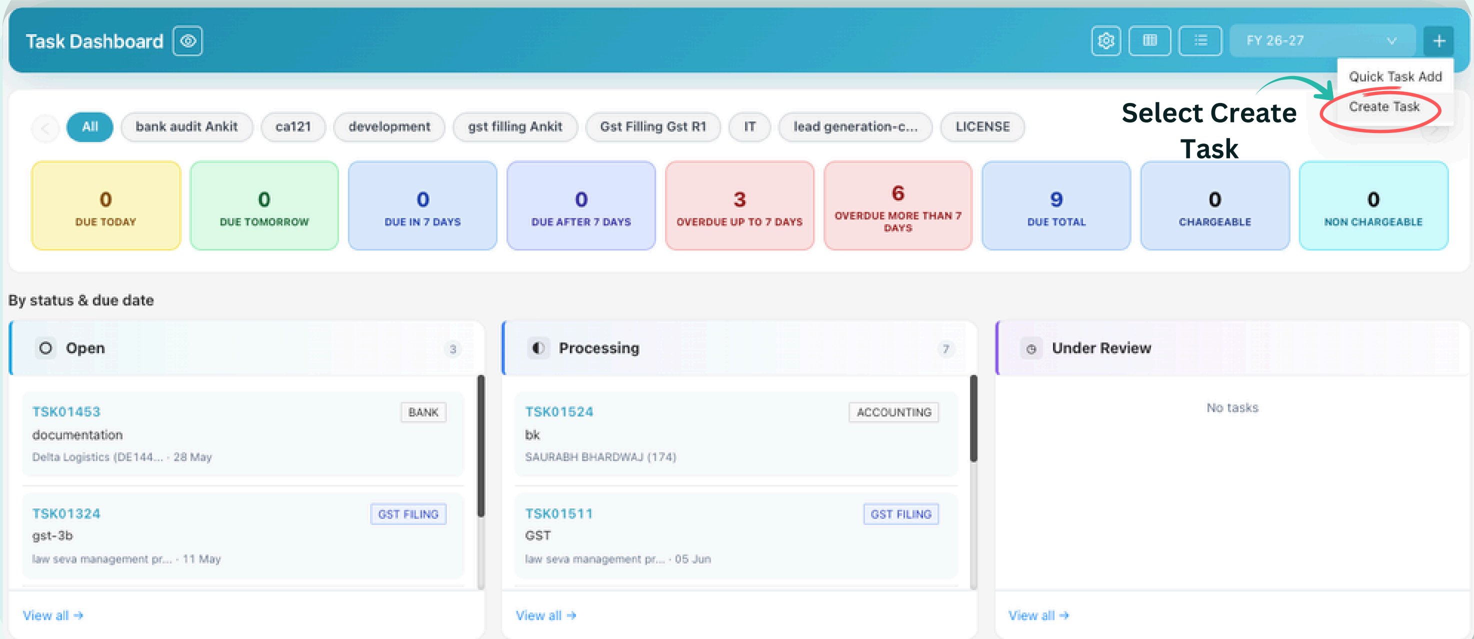
Step 1: Log in to CA CloudDesk.

From the CA CloudDesk left navigation menu, select **Task.**



Step 2: Create Task.

From the Task Dashboard, click on **Plus Icon** to create a new task.



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3 Step 3: Share/Update Task with Client.

While creating or adding a task, tick the option **Share/Update with Client** to share the task with the client.